



Rajiv Gandhi Govt. Engineering College, Kangra at Nagrota Bagwan, V.P.O.
Massal, Tehsil-Nagrota Bagwan, Distt. Kangra-176047 (H P)
PH./FAX 01892-249188, email: rggec.office@gmail.com
Website: www.rggec.ac.in

TEQIP – III

**Application Form for attending classes at Mentor Institute,
 Department of Technology, Kolhapur (Maharashtra)
 (Under Twinning Arrangement)**

To

*Nodal Officer (Academics)-TEQIP-III
 RGSEC Kangra at Nagrota Bagwan*

Through the Dept. of.....

Sir/Madam,

I wish to attend classes at Department of Technology, Kolhapur (Maharashtra), which is the Mentor Institute of our parent institute, under TEQIP-III. The expenses of boarding/ lodging and travel may be reimbursed as per the permissibility under TEQIP-III. Further, it is stated that the institute shall not be held responsible for any mishap/eventuality during travel to and from the parent institute and stay at the mentor institute. The undertaking duly signed by parents/ guardians is also attached for perusal, please. I am mentioning my other details, as below, for requirements of record keeping in TEQIP section.

Sr. No.	Item	Details											
1	Name of the Applicant												
2	Father's Name												
3	Mother's Name												
4	Registration No.												
5	Gender	Male		Female									
6	Community	Gen		SC		ST		OBC		Other			
7	Entry Type	Regular		Lateral									
8	Branch												
9	Semester												
10	Email Address												
11	Phone No.												

I assure you that I will attend all classes at the Mentor Institute without fail and write assignments/tests scheduled by the Mentor Institute and will not indulge in any activities that will bring a bad name to my parent institute. I may be kindly permitted, if selected.
 Thanking you.

Date:

Signature of the Student

.....

Initials and Sign. of Academic Coordinator of Department:

Initials and Sign. of Head of Department:

Letter for undertaking classes at Department of Technology, Kolhapur (Maharashtra)

(To be submitted by Parents/Guardians of the students only)

Date:

To

The HOD

_____ Department
Rajiv Gandhi Govt. Engg. College, Nagrota Bagwan

SUBJECT: Submission of undertaking-- Reg.

Sir,

I/ We, Mr. /Mrs. _____ parents/ guardians of _____ (student's name) bearing _____ Registration number studying at _____ Semester, Department of _____ in Rajiv Gandhi Govt. Engineering College, Nagrota Bagwan herewith voluntarily submit the undertaking. I/ We, the undersigned parents/ guardians am/ are aware that, our son/daughter is willing to attend the classes at Department of Technology, Kolhapur (Maharashtra) and we willingly allow him to do so, if selected.

I/ We assure that our son/daughter shall abide by the college's terms and conditions during their travel/ stay to and from the parent institute. I/ We , hereby declare and confirm that the college shall not be held responsible in the event of any misfortune or accidents and/or personal injuries, whether fatal or otherwise involving our son/daughter. We shall undertake full responsibility of all the consequences should any other person or body suffer such accidents and/or personal injuries and/or damage to property as a result of our son/daughter negligent act during the period of their visit to Department of Technology, Kolhapur (Maharashtra) and return to the parent institute.

I/ We further confirm that the college shall not be held responsible for our son/daughter misconduct or wrongdoing at all times during the above-mentioned period and shall obey the instructions of the faculty members of the Department of Technology, Kolhapur (Maharashtra).

Thanking you.

Yours sincerely,

(Parents/Guardians Signature)

Name of the Parents/ Guardians: _____

Contact Address (Parents/ Guardians): _____

Contact Phone No. (Parents/ Guardians) : _____