



**LOCAL GAURDIAN'S (LG) DETAILS (optional)**

1. Name of LG : \_\_\_\_\_

2. Relation of LG with student : \_\_\_\_\_

3. Residence Address of LG : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

4. Occupation of LG : \_\_\_\_\_

5. Office Address : \_\_\_\_\_

\_\_\_\_\_

PIN:- \_\_\_\_\_

Tel. No.: \_\_\_\_\_

## DECLARATION

I, \_\_\_\_\_ (Name of the Father/ Parent), hereby declare that \_\_\_\_\_ (Name of the nominated Local Guardian) is my \_\_\_\_\_ (Relation of Father/ Parent with Local Guardian) and I nominate him/ her as a Local Guardian of my ward \_\_\_\_\_ (Name of the student).

I, \_\_\_\_\_ (Name of the Local Guardian), have been nominated as a Local Guardian for \_\_\_\_\_ (Name of the student) during his/ her stay in the Hostel by his/ her father/ parent \_\_\_\_\_ (Name of the Father/ Parent). I am willing to act for the same.

The copy(ies) of \_\_\_\_\_ (Name of the document/ documents of Local Guardian), is / are enclosed herewith as a proof of Identity and address.

Certified that:

- i. We shall undertake to pay all dues in respect of my ward.
- ii. We take full responsibility of our Ward and assure that he/ she would maintain desired discipline and abide by all Rules & Regulations of Hostel/Mess.
- iii. We assure that in case of misconduct, we shall arrange/ make alternate arrangement for stay of our Ward within 48 hours of the receipt of information from college/hostel.
- iv. We assure that in the event of any change of address/ phone number(s), we shall inform the college/hostel immediately.

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Signature of Local Guardian**

Date:

Place:

## ANTI-RAGGING UNDERTAKING

I \_\_\_\_\_ son / daughter of \_\_\_\_\_  
hereby give an undertaking that I shall not indulge directly or indirectly in any form of RAGGING within or outside the premises of the Hostel Complex / College. And in case I am found guilty in any case of RAGGING by the authorities of the Hostel / College, I shall be liable to be punished as determined by the authorities of the Hostel / College, which may include the following.

- (i) Expulsion from the College;
- (ii) Suspension from the College or Classes for a limited period or fine with public apology;
- (iii) Withholding scholarship or other benefits;
- (iv) Debarring from representation in events;
- (v) Withholding results;
- (vi) Expulsion or suspension from the Hostel or Mess; etc.

Signature of the Student: \_\_\_\_\_

Name of the Student: \_\_\_\_\_  
(in BLOCK Letters)

Roll No.: \_\_\_\_\_

Department: \_\_\_\_\_

### Countersigned by the Parents/ Guardian

Parents/ Guardian Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
(in BLOCK Letters)

Address: \_\_\_\_\_  
\_\_\_\_\_

Mobile No.: \_\_\_\_\_

### Notes:

- a. Application incomplete in any respect and not accompanied with relevant documents/photograph will be summarily rejected.
- b. Due to limited rooms in hostels, mere applying for hostel does not ensure that student would be getting accommodation in a hostel.
- c. Students who would get offer to stay in hostel, may have to deposit few more documents and requisite fee before occupying the room.

**DOCUMENTS - ATTACHED & FILLE**

<b>Sr.</b>	<b>Name of the Documents</b>	<b>Yes</b>	<b>No</b>	<b>Remarks (For Office Use)</b>
1.	Score card of JEE-I/HPCET/JEE-II/NATA (whichever is applicable)			
2.	<b>Application Form for Admission</b>			
3.	Photocopy of Aadhar Card of the student			
4.	Letter From Father/Parents for Nomination of Local Guardian (only if LG is nominated)			
5.	Documentary Evidence of the Residence of Father/Parents			
6.	Documentary Evidence of the Residence of the Local Guardian (if applicable)			
7.	Signed copy of Hostel and Mess Rules and Regulations.			
8	Undertaking for non-involvement in RAGGING			