



APPLICATION FORM FOR REFUND OF HOSTEL SECURITY

(Duration of stay in the hostel: Date of joining Date of leave.....)

A. PERSONAL DETAILS:

Name of Student:.....Father Name:.....Branch.....

Roll No.....Room No.....Email ID.....Mobile No.....

Permanent Address:

Correspondence Address: (if not same as above).....

HOSTEL NO DUES:

Details of items returned: 1. Leave Card [] 2. Outing Card [] 3. Ceiling Fan [] 4. Power Points []

5. Table [] 6. Chair [] 7. Cot (Bed) [] 8. Sports items [], mention items.....

9. Any other [], mention items.....

Signature of the security guard (with date).....

MESS NO DUES:

1. Any item issued [], mention items.....

2. Receipt of latest mess bill attached []

Signature of the Mess contractor (with date and stamp).....

Account Details: Name of account holder (as per Passbook)A/C No.....

Bank.....Branch:.....IFSC:.....

Date:.....

Signature of the student.....

B. FOR OFFICIAL USE:

Note: NOC is subjected to the clearance of appropriate electricity charges.

1. Report of Hostel Supdtt. (with signature and date):

2. Report of Hostel Warden. (with signature and date):.....

3. Report of Chief Warden (with signature and date):.....

4. Signature of Director/Principal:

5. Account Section