

**OFFICE OF THE DIRECTOR CUM PRINCIPAL
RAJIV GANDHI GOVT. ENGG. COLLEGE, KANGRA AT NAGROTA BAGWAN**

APPLICATION FORM FOR PERMANENTLY LEAVING THE INSTITUTE

(Not applicable for freshly admitted students in first semester)

Dated:

DECLARATION/UNDERTAKING BY THE APPLICANT

I (name of student), son/daughter/ward of Sh. (name of father/mother/guardian), studying in B. Tech..... (name of branch)/B. Arch. Semester..... under HPTU Roll No. want to leave the college permanently with immediate effect due to (reason of leaving the college).

I undertake that I will be submitting (in person or through registered post) following documents at the earliest. I also understand that I am not eligible to get refund of my securities from the college unless these documents are received by the college.

1. No-dues certificate (in original)
2. I-Card of the institute (if issued) in original
3. Aadhar Card (photocopy) in case I-Card of institute not issued

My latest contact and bank details are as under:

1. Mobile no. (preferably Whatsapp):
2. E-mail ID:
3. Bank Name:
4. Bank Account No.
5. Bank IFSC Code:

Sig. of the Student Leaving the College

CONSENT OF THE PARENT

I(name of father/mother/guardian; please tick whichever is applicable), mobile no..... hereby give my consent for leaving the college permanently by my son/daughter/ward named (name of the student). I am aware that my ward is leaving the college permanently. I am ready to take full responsibility in this regard.

Sig. of the Father/Mother/Guardian

Approved/Not-approved:

Director cum Principal
RGGEC, Kangra at Nagrota Bagwan

FOR OFFICE USE

Comments of:

Training Branch

Accounts Branch