



OFFICE OF THE DIRECTOR CUM PRINCIPAL
RAJIV GANDHI GOVT. ENGINEERING COLLEGE
KANGRA AT NAGROTA BAGWAN, VPO MASSAL,
TEHSIL NAGROTA BAGWAN, DISTT. KANGRA (HP)-176047
(Approved by: AICTE, New Delhi; Affiliated to: HPTU, Hamirpur (H.P.)
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No. 16

Dated: 22-01-2026

STUDENT NOTICE

Exit Option (as per NEP 2020) for UG Diploma after 4th semester

This is for the information of B.Tech. 4th semester Direct entry students (not applicable for lateral entry students) that they may exercise the exit option after the 2nd year for which they will be awarded UG Diploma, provided they secure an additional 06 credits through summer internship for two months/08 weeks after 4th semester.

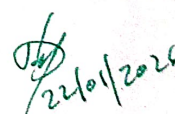
The concerned students have to apply for the UG Diploma exit option at the time of filling up the end semester examination of 4th semester (provided they have no backlog up to 3rd semester). The evaluation of such students shall be done by the concerned department of institution after successful completion of internship by the students.

The course Internship-I will be completed by the student during summer vacations after the 4th semester under the supervision of the faculty of the department. The internship should preferably be focused on site experiential learning and contribution to community for the benefit of local industry, Govt./ Private organization, entrepreneurs, craft and skilled people.

The evaluation and viva-voce of such students (who opted for UG Diploma) shall be done at the earliest possible, preferably within one month of running next semester i.e. 5th semester.

The students will be recommended for 02 years Diploma if they have cleared all the four semesters without any backlog in accordance with fulfilment of above requirements.

Exit option Performa is attached along with. For more detailed information, students may refer to the scheme/syllabus of 4th semester NEP-2020.

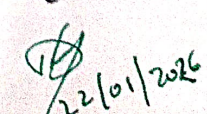

22/01/2026
Director/Principal
Rajiv Gandhi Govt. Engg. College
Kangra at Nagrota Bagwan

Endst. No.: RGGEK/NGB/Trg. (Academics)/2025- 559-562

Dated: 22-01-2026

Copt to: -

1. All HODs/OICs for information.
2. Mr. Munish Bhardwaj, OIC website with request to upload on college Website.
3. Student Notice Board.
4. Guard File.


22/01/2026
Director/Principal
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Kangra at Nagrota Bagwan



APPLICATION FOR EXIT OPTION AS PER NEP-2020

(For those who desire to leave the B. Tech. Programme with UG Diploma after 4th semester or B.Sc. Degree after 6th semester)

Note: (a) Not applicable for Lateral Entry Students; (b) Student should have no back log up to 3rd Sem. to exit with UG diploma; (c) Student should have no back log up to 5th Sem. to exit with B.Sc. Degree.

1. Name of the Student: _____
2. University Roll No.: _____
3. Branch: _____
4. Year/Semester: _____
5. Contact Number: _____
6. Email Address: _____

7. Academic Records (attach copies of DMC)

- a. 1st Semester: SGPA-----
- b. 2nd Semester SGPA----- , CGPA-----
- c. 3rd Semester SGPA----- , CGPA-----
- d. 4th Semester SGPA----- , CGPA-----
- e. 5th Semester SGPA----- , CGPA-----

8. Clearance/NOC Checklist

(To be signed/stamped by respective departments/section)

a. Library Clearance
No pending dues/books.

Signature of Librarian:
Date:

c. Accounts Section Clearance
No outstanding fees.

Signature of Accounts clerk:
Date:

e. Administrative Office Clearance
Submission of ID card, any official document (s)

b. Departmental Clearance
Lab equipment, tools, or other items returned.

Signature of HOD/OIC:
Date:

d. Hostel Clearance (if applicable)
Room vacated and all dues cleared.

Signature of Resident Warden:
Date:

Signature of Supdt. Gr.-I:
Date:

9. Student Declaration:

I..... hereby declare that I have completed all the necessary clearances and formalities required for my exit from the institution. I confirm that all information provided above is accurate.

Signature: _____

Date: _____

10. Parent/Guardian Consent:

I.....[Parent/Guardian Name], hereby give my consent for my ward..... [Student Name], to exit the institution to pursue his/her internship. I understand and agree to the institution's terms and conditions regarding this exit.

Signature of Parent/Guardian: _____

Contact Number: _____

Date: _____

11. Internship Details

1. Internship Organization Name: _____
2. Organization Address: _____
3. Internship Duration (8weeks/2 months): _____
4. Start Date: _____
5. End Date (if applicable): _____

12: Approval

a. Class Incharge Name: _____

Signature: _____

Date: _____

b. Head of Department Name: _____

Signature: _____

Date: _____

c. Director-cum-Principal

Signature: _____

Date: _____