



**OFFICE OF THE DIRECTOR CUM PRINCIPAL  
RAJIV GANDHI GOVT. ENGINEERING COLLEGE  
KANGRA AT NAGROTA BAGWAN, VPO MASSAL,  
TEHSIL NAGROTA BAGWAN, DISTT. KANGRA (H.P.)-176047  
(Approved by: AICTE, New Delhi; Affiliated to: HPTU, Hamirpur (H.P.)  
PH. 01892-249188; E-MAIL: rggec.office@gmail.com; WEBLINK: www.rggec.ac.in**

No. 49

Dated: 02-07/2026

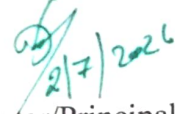
**STUDENT NOTICE**  
**Change of Branch**

This is to inform all B.Tech. students of the 2025–2029 batch who are eligible for provisional promotion/admission to the 3rd Semester in this institution that those desirous of a change of branch may submit their duly filled application form (attached herewith) to the Training Branch on or before 20-07-2026, along with a copy of their 1st Semester Detailed Marks Certificate (DMC) as proof of successful completion of the 1st Semester.

It is further clarified that the change of branch in the 2nd Year (3rd Semester) shall be considered strictly on the basis of the merit of the 1st Semester, in accordance with Clause 9, Ordinance-12 of HPTU reproduced below:—

**Change of Branch**


- a. Normally a student admitted to a particular branch of the undergraduate program will continue studying in that branch till completion.
- b. However, in special cases the University may permit a student admitted through centralized counseling to change the branch of studies after the first year (first two semesters) subject to the following conditions:
  - i. Such change will be considered only at the end of the second semester.
  - ii. Only 5% students will be permitted to change their branch on merit basis subject to availability of seats.
  - iii. The students who have successfully completed the first semester will be eligible for consideration for change of branch subject to the availability of vacancies.
  - iv. After change of branch the number of students in that branch should neither fall below the sanctioned intake by more than five percent nor should go above the sanctioned intake.

  
2/7/2026  
Director/Principal  
Rajiv Gandhi Govt. Engg. College  
Kangra at Nagrota Bagwan  
Dated: - 02-07-2026

Endst. No.: RGGEK/NGB/Trg. (Academics)/2026-  
4510-4513

Copy to: -

1. All HODs/OICs for information.
2. Mr. Munish Bhardwaj, OIC website with request to upload on college Website.
3. Student Notice Board.
4. Guard File.

  
2/7/2026  
Director/Principal  
Rajiv Gandhi Govt. Engg. College  
Kangra at Nagrota Bagwan



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Dated: \_\_\_\_\_

**APPLICATION FORM FOR CHANGE OF BRANCH (B.Tech. 3rd Sem.)  
(Applicable Batch 2025-2029)**

1. Name of the Student: \_\_\_\_\_
2. Date of Birth (DD/MM/YYYY): \_\_\_\_\_
3. Mobile No.: \_\_\_\_\_ Email ID: \_\_\_\_\_
4. Father's Name: \_\_\_\_\_
5. University Roll No.: \_\_\_\_\_
6. Existing Branch: \_\_\_\_\_
7. SGPA (1st Semester): \_\_\_\_\_ Status:  Pass  Reappear
8. Branch Opted for Migration: \_\_\_\_\_
9. Category (Tick whichever is applicable):  General  SC  ST  Other \_\_\_\_\_
10. Admission Category (Tick whichever is applicable):  
 TFW  PMSSS (J&K)  Kashmiri Migrant  Normal Admission

**List of Enclosures**

1.  Self-attested copy of the 1st Semester Result Card/DMC indicating SGPA.

Student Signature

**Declaration by the Student**

I hereby declare that the information furnished above is true and correct to the best of my knowledge. I understand that the allotment of the branch shall be subject to the provisions of HPTU Ordinance-12 and the availability of seats. I also understand that merely submitting this application does not guarantee the change of branch.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Student